



Are you our new Receptionist?

You will be responsible for ensuring a seamless stay and exceptional experience for each guest at the hotel and every other guest (bar/restaurant/special event) that you interact with.

You are the most guest facing role in the hotel and as such, crucial in delivering exceptional guest service at all times. You ensure the day to day operation, so guests experience the highest quality.

You will be part of the best front office team in an understated luxury hotel in Copenhagen and ensuring our front desk provide friendly, effective and professional service to all guests.

What does the job entail?

- A smooth handling of all guests and guest requests
- Be proactive and be able to anticipate our guests' needs
- Take responsibility
- Uphold the Sanders Culture and enforce a "living the values" approach, throughout your tasks and cooperations with our guests

What skills are needed?

- You understand the importance of guest relations
- You have min. 3-4 years of experience from a similar position within hotel business
- Experienced in various administration tasks
- Excellent IT and language skills
- Flexible and quickly adapt to change
- Highly organized and able to multitask

If the above job description seems like your next job, please send your resumé and a short application to job@hotelsanders.com

As we interview candidates continuously, we ask you to kindly send your application as soon as possible and no later than March 24th, 2019. Preferable start 1st April 2019 or 1st May 2019.

We value each team member as a part of the Sanders family,
and we'd be delighted for you to join us.